

F. ACC Application for Exterior Modification

This form is to be completed and submitted, with all requested documents, in two complete sets by the homeowner to the ACC prior to the start of any work on the property. Work can begin only after homeowner receives letter of written approval by the ACC and signs and returns one copy of the approval form to the ACC.

Date of Application _____ **Expected Start Date** _____ **Expected Completion Date** _____

Name _____ **Telephone Number** _____

Address _____

Description Clearly describe the work planned. Include a list of materials to be used (Example: deck built with Cedar) and selected paint or stain color. *(Attached additional pages if necessary):*

Name of Contractor _____ **Telephone** _____

Address of Contractor _____

Resident must include the following (2 copies of each document):

- Plot plan which clearly shows location and dimensions of work planned.
- Architectural plans, blueprints and/or sketches of work planned.
- Any project that involves grading or changes to the existing drainage must include a city/county approved grading and drainage plan.
- Photocopy of certificate of insurance (liability and workman's compensation)

I certify that the information on this form is correct and accurately represents the work I plan to have performed on my property.

Homeowner's Signature(s) _____ **Date** _____

Deliver 2 sets of this application form and requested documents to an ACC member.

Date received by ACC _____

The Winding Woods Architectural Control Committee (ACC) approval does not constitute a warranty or guarantee against any legal claims by a governmental entity or a private party that could be asserted related to the use, design, or placement of a resident's construction project. The ACC and the Trustees of Winding Woods specifically disclaim any liability or warranty of any kind related to any such claims.